

Industry Based Learning Program

Job Description



Job Title	Respiratory Medical Affairs Associate	Dept	Respiratory Medical Affairs
Line Manager Job Title	Respiratory Medical Manager	Location	Abbotsford

Job Purpose*

GSK's Industry Based Learning (IBL) program has been developed for undergraduate University students in their penultimate or final year of study, the role is a learning and development opportunity for the student. This role supports the respiratory medical team in the development and implementation of the respiratory brand strategies. The different respiratory brands range from well established medicines with high brand recognition to medicines new to the market.

Key Responsibilities (10 bullet points maximum)

Describe the key deliverables to be achieved by the IBL and the ongoing responsibilities of the role

- Key responsibilities for the Respiratory Medical Affairs Associate will include, but are not limited to:
- Undertake specific data analyses for the medical affairs team
 - Perform literature reviews and produce summaries of the literature
 - Assist in developing materials for health care professionals, including fact checking, referencing claims and assessing adherence to the Medicines Australia Code of Conduct
 - Assist in development of webinar content for health care professionals
 - Assist in developing Disease Awareness activities for patients/consumers
 - Following official training, become proficient in the GSK and Medicines Australia Code of Conduct and apply them to all aspects of work
 - Support the development and delivery of training sessions to the commercial field force
 - Support cross-functional projects where necessary
 - Attend and contribute to fortnightly Scientific Excellence meetings
 - Schedule monthly Respiratory Medical team meetings

Unique selling points of the IBL role

As a key member of the Respiratory Medical Affairs team, you will work with an experienced and high performing team on a diverse respiratory portfolio and strategies. This varied role ensures you will gain a broad depth of medical affairs experience during your IBL year supporting a wide range of projects and interacting with a diverse group of stakeholders across the business.

Required Skills

Describe the key skills and level of proficiency required for this IBL role

- You must be in your penultimate/ultimate year of a Bachelor's Degree
- Passion and interest in the placement field
- Ability to work autonomously and as part of a team and demonstrate your strong interpersonal skills
- Ability to quickly build strong internal & external networks and maintain relationships
- Excellent written and oral communication skills
- Initiative and an eagerness to learn
- Customer focus
- High attention to detail, rigor and process
- Ability to manage and prioritise multiple ongoing tasks
- Support change and innovation
- Strategic thinking and problem-solving skills
- Sound judgment and decision-making skills
- Time management Skills
- Problem solving skills
- Ability to follow prescribed processes

Education	
Preferred area of study 1	Bachelor level qualification in Life Sciences.
Preferred area of study 2	N/A

Values	Expectations
Patient focus Transparency Respect Integrity	Courage: Decisive, Ambition, Speaking Up, Pace Accountability: Results, Clarity, Prioritisation, Ownership Development: Skills, Learning, Adaptable, Curiosity Teamwork: Aligned, Connected, Inspiring, Inclusive