

Industry Based Learning Program

Job Description



Job Title	Medical Oncology IBL	Dept	Medical Affairs
Line Manager Job Title	Medical Manager – Oncology	Location	Abbotsford
Key Responsibilities (10 bullet points maximum)			
Describe the key deliverables to be achieved by the IBL and the ongoing responsibilities of the role			
Assist the Medical Manager & wider medical team by providing support for medical activities and projects in the oncology therapy area.			
Assisting on research projects, with the aim to independently be able to manage projects end to end with supervision			
<ul style="list-style-type: none"> Assist medical manager, MSL and wider team in delivery of medical activities, specifically planning and implementing medical projects, for example: <ul style="list-style-type: none"> Medical education (i.e. Symposia, webinars, 1:many etc). Development of medical materials and channels to educate HCPs and Patients. Access to medicines initiatives. Landscaping emergent therapeutic areas, where GSK has products in development. Advice seeking activities. Education of internal stakeholders. Working with internal and external stakeholders to ensure delivery of assets, approvals, and deployments are done on time and with a high level of quality Managing all project administration (i.e. Raising of purchase orders, estimates and invoices for medical activities and projects, update budget tracker). Content Lab approval process for activities and documentation. Supporting medical team meetings. Assist with tracking actions from meetings Work cross functionally to support internal training initiatives 			
Unique selling points of the IBL role			
As a key member of the Medical Affairs Oncology team, this role will support the implementation of the medical strategy and tactics for launch products set to address the unmet need of patients. The IBL will work with the Medical Manager to develop the skills to be able to independently deliver quality medical initiatives, that will lead to quality use of medicine.			
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Required Skills			
Describe the key skills and level of proficiency required for this IBL role (please see listed suggestions)			
Qualifications, Experience			
<ul style="list-style-type: none"> Partial completion of a degree in life sciences, pharmacy or medicine. The incumbent must have an interest in healthcare and the enhancement of clinical care in oncology 			
Job Factors:			
<ul style="list-style-type: none"> Ability to prioritize and work to tight deadlines. Fast learner with the ability to hit the ground running. Able to confidently lead as well as work well in a team. Organised and good project management skills. 			

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- Great communication and relationship building skills.
 - Able to understand and interpret clinical data/publications.
- Good level of Microsoft office skills.
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Values	Expectations
<u>Patient focus</u>	<u>Courage:</u> Decisive, Ambition, Speaking Up, Pace
<u>Transparency</u>	<u>Accountability:</u> Results, Clarity, Prioritisation, Ownership
<u>Respect</u>	<u>Development:</u> Skills, Learning, Adaptable, Curiosity
<u>Integrity</u>	<u>Teamwork:</u> Aligned, Connected, Inspiring, Inclusive

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