

Industry Based Learning Program

Job Description



Job Title	Value Stream Associate	Dept	Value Stream
Line Manager Job Title	Operations Projects and Governance Lead	Location	Boronia

Key Responsibilities (10 bullet points maximum)

Describe the key deliverables to be achieved by the IBL and the ongoing responsibilities of the role

Assist with continuous improvement initiatives, projects and operational tasks in Value Stream

- Collect and analyse information from key stakeholders to identify areas for improvement in manufacturing, packing and support processes.
- Taking a data driven approach to reduce waste across the Value Stream to support delivery of KPIs
- Improve and develop processes and systems to streamline and automate data reporting
- Provide support to project / change owners to ensure timely conveyance of key actions
- Communicate key insights to wider stakeholder groups to support business decisions
- Organising meetings and debriefs, regular communications through internal systems (email, workplace)
- Support day to day operational tasks

Unique selling points of the IBL role

As a key member of Value Stream, this role will support the operations of both packing and manufacturing whilst playing a critical role in data driven continuous improvement. This individual will work with the Operations Managers and Project Lead to deliver a balanced scoreboard whilst developing skills and gaining exposure to all areas of the business in a world class organisation.

Required Skills

Describe the key skills and level of proficiency required for this IBL role (please see listed suggestions)

Qualifications, Experience

- To be in your final/penultimate year of a degree in Engineering

Job Factors:

- Ability to prioritize and work to tight deadlines
- Sound Microsoft office skills - including Excel and Powerpoint
- Ability to analyse and interpret data
- Fast learner with the ability to hit the ground running
- Able to confidently lead as well as work well in a team
- Organised and good project management skills
- Great communication and relationship building skills

Values	Expectations
Patient focus	Courage: Decisive, Ambition, Speaking Up, Pace
Transparency	Accountability: Results, Clarity, Prioritisation, Ownership
Respect	Development: Skills, Learning, Adaptable, Curiosity
Integrity	Teamwork: Aligned, Connected, Inspiring, Inclusive